

85-2466

OTE 85-4013

8 JUL 85

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

FROM: [REDACTED]
Director of Training and Education

25X1

SUBJECT: Request for Approval to Incur Expenses
[REDACTED] on 23 July 1985

25X1

1. Approval is requested to incur expenses allowed under [REDACTED] for a dinner and reception for newly appointed Deputy Chiefs of Mission on 23 July 1985 in the Director's Dining Room. (U)

25X1

2. Although the State Department participants in the Deputy Chiefs of Missions Seminar do not meet the provisions set forth under [REDACTED] I believe that expenditure of funds under [REDACTED] will facilitate the accomplishments of the Director's duties and responsibilities [REDACTED] (U)

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3. Ten newly appointed Deputy Chiefs of Mission and one State Department officer will participate in this seminar. A list of their names is attached. (U)

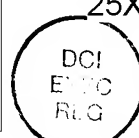
4. Other U.S. Government employees present including their title and organizational affiliation will be:

25X1

[REDACTED]

[REDACTED]

25X1



CONFIDENTIAL

7-101

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5. I certify that the attendance of the individuals listed in paragraph 4 has been requested and is considered essential to the conduct of official Government business. (U)

6. The estimated cost of this function is \$350.00. (U)

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Attachment

CONCUR:

25X1


Deputy Director for Administration

7/12/85
Date

I certify the availability of funds in the amount indicated in paragraph 6.

25X1

Budget and Fiscal Officer, DCI

7/15/85
Date

APPROVED:


Executive Director

7/16/85
Date

25X1

SUBJECT: Request for Approval to Incur Expenses

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OTE/CSI [redacted] (3Jul85)

25X1

Distribution:

Orig - Addressee (return to D/OTE)
1 - DDA w/att
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DEPUTY CHIEFS OF MISSION SEMINARJuly 14 - 26, 1985

<u>PARTICIPANT</u>	<u>PRESENT POST</u>	<u>PROPOSED POST</u>
BROWN, Richard C.	ARA/CAR	Montevideo
CLARKE, Henry L.	Moscow	Bucharest
EISENBRAUN, Stephen E.	NEA/INS	Freetown
GERLACH, Frederick H.	EB/ERP/EPC	Abu Khabi
GEWECKE, Thomas H.	Antwerp	Dublin
MOLINEAUX, Paul	Rio de Janerio	Rio de Janerio
MORLEY, Robert B.	Quito	Quito
POPE II, Laurence E.	Portland, Maine	Manama
RAU, William E.	FSI	PO Istanbul
SANDBERG, Dennis A.	Lubumbashi	Yaounde
SPRUCE, William E.	FSI	Rangoon

Harriet Lancaster (Coordinator) will accompany group.